

4th September 2020

Dear Parents / Carers

I hope you and your family are all well and that you have had a happy and relaxing summer.

A particularly warm welcome to all of our new families and your children. I am delighted you have joined us and look forward to getting to know you all as we move together through the next phase of your child's education.

The first day back for all students will be Tuesday 8th September.

As we all return to school, there will be a mixture of emotions for all of us - students, yourselves and our fantastic staff team.

I have outlined a few key points for our return that may help you all and put your minds at rest.

- All staff have been involved in return to school plans and discussions.
- Our focus is safety first and looking after each other, as well as resuming the children's education journey.
- On arrival to school, students will gather at their own class meeting point. This will be signposted within the school gate or at the front of the school. Pastoral staff will be there to greet them.
- Students will enter school through their designated entrance - nearest to their classroom. They will be accompanied by pastoral staff.
- Students will be in Key Stage bubbles. For the majority of the time they will be in a smaller class bubble, within their Key Stage bubble.
- Students will have their own desk and equipment.
- Any students requiring a fiddle toy or comforter can bring this in and keep it on their desk for their own sole use.



Debbie Gerring **Headteacher**

St Martins School, The Derwent Campus, Bracknell Drive, Alvaston, Derby, DE24 0BT
Tel: 01332 571151 **Email:** admin@stmartins.derby.sch.uk **Online:** www.stmartinsschoolderby.co.uk

- Students will be prompted to wash hands frequently throughout the day.
- All staff and students (where appropriate), will wear masks in communal areas of the school. Please let pastoral staff know if your child cannot wear a mask for any particular reason.
- Students who want to wear masks all of the time will be allowed and supported to do so.
- When students are taught by teachers/TAs other than their usual pastoral staff, these staff will wear face shields.

School Day Timings

- Key Stage 3 students start school at 8:45am and finish at 2:30pm Monday-Thursday, on Friday they finish at 2:00pm;
- Key Stage 4 and KS5VE (Verity's class) students start school 9:15am and finish at 3:00pm Monday-Thursday, on Friday they finish at 2:30pm.

Face Masks

Please ensure that any masks students bring in are suitable for school, e.g. plain colour, simple pattern. Please do not send in bandanas. Please send a small plastic bag which students can keep their mask in when they are not wearing it. Disposable masks will be provided for any students as and when needed.

Dinners

Those students in receipt of Free School Meals will receive a meal, as usual, each day. Hot meals are also available for those who pay for a meal, but I would like to encourage these students to bring their own packed lunch in, where at all possible please. This will help us with lunch time arrangements. Thanks for your co-operation.

Uniform

Normal school uniform will be worn unless your child has PE or Outdoor Ed that day. On these days students will wear PE kit (black shorts and/or tracksuit bottoms, black or white sports top, black or white trainers) if they have PE. Or suitable Outdoor Ed clothes for these sessions - comfortable, old clothes,

Debbie Gerring **Headteacher**

St Martins School, The Derwent Campus, Bracknell Drive, Alvaston, Derby, DE24 0BT
Tel: 01332 571151 Email: admin@stmartins.derby.sch.uk Online: www.stmartinsschoolderby.co.uk

comfy, robust footwear for walking/climbing, coat etc. (details from Howard will follow). School uniform is available to buy from Uniform Direct on Babington Lane in Derby - please see details of the store

<https://www.stmartinsschoolderby.co.uk/parents/uniform-and-pe-kit/>

Pastoral staff will be posting class timetables on the website and speaking with you before your child starts back on Tuesday to clarify any issues and touchbase.

After School Clubs

Re-establishing After School Clubs will be considered towards the end of this half term. I will update you on our position in this regard.

Behaviour

In bringing our school back together, it is vitally important we keep each other safe. Students must keep distancing rules in school. If they are breaking these rules and compromising other peoples' safety, they will be sent home in liaison with yourselves.

COVID-19

Your child must stay at home if they show any of the COVID-19 virus symptoms

- High temperature
- New continuous cough
- Loss of smell and taste

School must be informed immediately if this is the case and your child must be sent for a test.

Please also keep your child at home if anyone in your household shows any of the above symptoms, and also let us know. If you are unsure, please keep your child at home and talk to us.



Debbie Gerring **Headteacher**

St Martins School, The Derwent Campus, Bracknell Drive, Alvaston, Derby, DE24 0BT
Tel: 01332 571151 **Email:** admin@stmartins.derby.sch.uk **Online:** www.stmartinsschoolderby.co.uk

If your child develops symptoms whilst at school, they will be isolated in the Medical Room with a member of staff and you will be called to collect them immediately. At this point we will discuss with you and support you in sending your child to be tested.

Our plans will no doubt evolve and change as we remain responsive to government and local guidance. I will always give you as much notice and involve you as much as possible in these changes and I thank you for your cooperation as we move forward.

Thank you in anticipation for your support with our plans. The relationship we have had during this difficult time has never faltered and remained strong thanks to your commitment to our school community.

I am so privileged and lucky to lead the team here. I believe your child will be safe in our care. I have no doubt we will still experience plenty of joy, fun, progress and achievements this year as we fully take up your child's educational journey once again. Our community is a strong one and I look forward to rising to the challenge ahead with you all over the coming months.

Kind regards,

Handwritten signature of Debbie Gerring in black ink.

Debbie Gerring
Headteacher

Handwritten signature of Jeff Howe in black ink.

Jeff Howe
Chair of Governors



Debbie Gerring Headteacher

St Martins School, The Derwent Campus, Bracknell Drive, Alvaston, Derby, DE24 0BT
Tel: 01332 571151 Email: admin@stmartins.derby.sch.uk Online: www.stmartinsschoolderby.co.uk